

MINUTES OF BLAISDELL MEMORIAL LIBRARY TRUSTEES MEETING

March 23, 2023

Present: Liz Bolton, Allison Friend-Gray, Jim Kelly, Kate Knight-Dupuis, Lorraine Petrini, Jen Phillips, Debbie Ricker, Kate Ver Ploeg.

The meeting was called to order at 6:31pm.

Policy Updating/Current Tasks:

- The opening of the lift is still being delayed while we wait for installation of an ADA compliant emergency phone line. Current plan is for a VoIP phone.
- Library hours will be reduced due to Liz's resignation. We will be closing on Sundays and at 2PM on Fridays.

Secretary's Report:

- The minutes of the February meeting were reviewed. Jen proposed fixing several typos. Jim moved and Jen seconded to accept the amended minutes.

Treasurer's Report:

- We reviewed the Treasurer's Report. We are well within the current budget. Jim moved and Lorraine seconded to accept the report. All voted in favor.

Library Director's Report:

- Gate count is steady, both from last month and February 2022. Overdrive circulation dropped unexpectedly after rising for the past few months.
- Both the STEAM and LEGO clubs are consistently full.
- Book Groups continue strong.
- The Friends of the Library regularly attract 8-10 members.
- 78 new items were added to the collection in February and there has been a demand such that there are only a dozen of these new titles currently available in the shelves.
- Liz has met with the staff to manage staffing assignments after she leaves the Library on March 31. She has prepared a list of all the duties which must be covered once she leaves.
- Jim moved to accept the Director's report and Lorraine seconded the motion. All voted in favor.

Old Business:

- The winter has been hard on some of the trees on Library property. We have contacted Phil's Tree Service to take down damaged trees and broken limbs. The work may cost up to \$3900. There are enough unspent funds to cover this emergency cost. Jim moved and Allison seconded to contract for this work. All voted in favor.

- The Town Elections were postponed to March 28 because of a snowstorm. Three Warrant Articles impacting the Library will come before the voters and two Library Trustee positions will be filled.

New Business:

- Jim moved to accept any and all new donations and Jen seconded. All voted in favor.
- Jim moved to enter a non-public session under RSA-91-A:3 II (c) and Allison seconded.

Roll Call vote to enter nonpublic session

Allison Friend-Gray Y

Jim Kelly Y

Kate Knight-Dupuis Y

Lorraine Petrini Y

Jen Phillips Y

The non-public session began at 7:02 and ended at 7:41.

Motion made to seal the minutes of the non-Public Session made by Jim Kelly and seconded by Jen Phillips.

Roll Call vote to seal the non-public minutes.

Allison Friend-Gray Y

Jim Kelly Y

Kate Knight-Dupuis Y

Lorraine Petrini Y

Jen Phillips Y

Motion passed.

The next meeting will be at 6:30 on April 12, 2023.

Jim moved to adjourn, and the meeting ended at 7:43PM

Respectfully submitted,
Jim Kelly