

MINUTES OF BLAISDELL MEMORIAL LIBRARY TRUSTEES WORKHOP

March 29, 2024

Trustees Present: Jen Phillips, Debbie Ricker, Kate Ver Ploeg, Kate Knight-Dupuis, Lynn Soucie

Others Present: Dan Bunker, Assistant Director

Members of Public: none

The meeting was called to order at 10:32AM.

Budget Update:

- Discussed the Select Board's (BOS) 2024 default allocation of \$209,200 for the Library, as determined by the BOS on March 27. The library budget for 2024 is now:
 - Operating Budget: \$47,200
 - Salary: \$160,000
 - Phone: \$2,000
- Discussed adjustments to the operating budget line items to fit the default allocation.
- Discussed phone actual expenditure. Town to look into a bulk discount from Comcast.
- Discussed salary allocation and its impacts to 2024.
- Discussed potential impacts for 2025 if on a default budget again.

Public Comment: none

Nonpublic Session:

- Kate K-D moved to enter **nonpublic session** under RSA 91-A:3, II (a), and Kate VP seconded.

Roll Call to enter nonpublic session:

Jen Phillips:	Y
Kate Knight-Dupuis:	Y
Debbie Ricker:	Y
Lynn Soucie:	Y
Kate Ver Ploeg:	Y

Others Present: Dan Bunker, Assistant Director

Nonpublic session began at 11:03AM and ended at 11:36AM.

Old Business/Updates:

- Town will relocate the flag pole and monument. The Library will need to be closed for this work.
- Septic tank continues to be monitored and pumped as needed.
- Discussed replacement of grass/landscaping disturbed by leach field work and moving flag pole/monument may have to wait until 2025 due to being on a default budget.
- ADA & Sensory Gardens (LTC grant) design options to focus on either side of the building and back lawn areas to meet the completion deadline for the grant work, due to delayed leach field work.
- Poison ivy needs to be addressed prior to installation of gardens. The presenter scheduled for May 22nd Coffee & Conversation Hour (topic: poison ivy removal) will look at the property to provide the library with an appraisal for poison ivy removal.

Next Regular Trustees Meeting: Thursday, April 18 at 5:00PM

Kate KD moved to adjourn, and the meeting ended at 11:46AM.

Respectfully submitted,

Debbie Ricker

Approved on April 18, 2024