

MINUTES OF BLAISDELL MEMORIAL LIBRARY TRUSTEES MEETING

September 5, 2024

Trustees Present: Jen Phillips, Debbie Ricker, Lynn Soucie, Kate Knight-Dupuis

Others Present: Neolani C., Collection & Circulation Librarian

Members of Public: none

The meeting was called to order at 5:30PM.

Discussed multiple library exterior/grounds work needing to be completed prior to snowfall and/or the flooring project.

- Discussed potential area(s) for the smaller flagpole, monument, and bench placement. Amanda will move forward with getting quotes for moving/placing the monument.
- Additional tree trimming/removal has been deemed necessary. The existing contractor, Phil's Tree Services, was contacted has provided an estimate of \$3,500 after looking at the trees.
 - Jen Phillips moved to authorize Amanda Stevens/Interim Director to proceed with the tree trimming/removal, at the estimated \$3,500 utilizing the existing contractor. Kate Knight-Dupuis seconded. All voted in favor.
- Discussed replacement seeding and landscaping needed.
 - Jen Phillips moved to authorize Amanda Stevens/Interim Director to secure quotes, and schedule hydroseeding if it does not exceed \$2,000. Kate Knight-Dupuis seconded. All voted in favor.
- Discussed need for pressure washing of the building exterior.
 - Jen Phillips moved to authorize Amanda Stevens/Interim Director to schedule exterior pressure washing, if quote does not exceed \$750. Kate Knight-Dupuis seconded. All voted in favor.
- Discussed further problems with the deteriorating wooden ADA ramp and its need for replacement sooner than later. Jen has received one quote and has reached out to the town's facility manager for an additional estimate.

Next Trustees meeting(s): Tuesday, September 24 at 1:00PM; Thursday, October 17 at 5:00PM

Lynn moved to adjourn, and the meeting ended at 5:57PM.

Respectfully submitted,

Debbie Ricker

Approved on October 17, 2024