

MINUTES OF BLAISDELL MEMORIAL LIBRARY TRUSTEES MEETING

March 28, 2025

Trustees Present: Jen Phillips, Debbie Ricker, Kate Ver Ploeg

Others Present: none

Members of Public: none

The meeting was called to order at 12:00PM.

Walter G. Smith Gift Update:

- Review of the forms indicated on the wrong track for the library (as a municipal entity).
- Will submit with the correct forms and proceed from there.
- For accounting clarification, there is only one “Walter G. Smith Gift” fund. These additional funds are considered part of that gift, just received in separate installments.
- A Public Hearing will be held to accept these funds once an amount is known after transferring ownership.

Exterior:

- Proposal for Power Washing and Painting from NH Painting & Pressure Washing. Discussed proposal.
 - Jen made a motion to accept the provided quote from NH Painting & Pressure Washing in the amount of \$3000 for soft washing and painting, to be funded from the Maintenance line. Debbie seconded the motion. All voted in favor.
- Proposal for Wood Repairs (replacement of decaying wood) from AJT Properties. Discussed proposal.
 - Jen made a motion to accept the provided quote from AJT Properties in the amount of \$3530 for wood repairs/replacement, to be funded from the Maintenance line. Kate VP seconded the motion. All voted in favor.

Staffing:

- One of the pages will be unavailable to work their typical hours scheduled for a period of 6 weeks. Discussion added to the next meeting agenda to look at whether this warrants filling with another employee (as a page or per diem) to maintain adequate staff coverage, and what is feasible within the budget.
- Trustees direct Amanda/Dan to look at overall coverage and adjust staffing levels as needed to be commensurate with activity level.

IMLS Questions:

- Patrons have questions about understanding the current status of and issues relevant to the Institute of Museum and Library Science (IMLS) funding and Executive Order(s), and what that looks like locally. Jen will work on drafting a holding statement and will circulate for Trustee review.

Public Comment: None

Next meeting: April 16, 2025, at 6:00PM

Jen moved to adjourn at 12:45PM, and the meeting ended.

Respectfully submitted,

Debbie Ricker