

Blaisdell Memorial Library

Parental Access to Minor Children's Library Records Request Form

Date of Request: _____

Staff Member Completing Form: _____

Section 1

Parent/Legal Guardian Information

Full Name _____

Address _____

Relationship to Minor _____

Minor's Name _____

Minor's Library Card Number _____

Section 2

Verification Documentation

Note: Documentation must confirm both status as parent or legal guardian, AND provide an address match to the minor child. If a single document does not satisfy **both** conditions, you must provide documentation that allows both conditions to be verified.

✓	Document Type	Last 4 Digits/Part of ID verified
	Library Card	
	Birth certificate (requester's name listed as parent)	
	Court order granting guardianship	
	Driver's License	
	State ID	
	US Passport	
	Other (must be government-issued)	

Section 3

Attestation

"I hereby swear or affirm that I am the parent or legal guardian of the above-named minor, and that such rights have not been terminated by any court order or other legal proceeding."

Name (Print) _____

Signature _____

Date _____