

**MINUTES OF BLAISDELL MEMORIAL LIBRARY  
TRUSTEE MEETING**

**December 16, 2025**

**1:00 p.m.**

**Trustees Present:** Jen Phillips, Deb Ricker, Lynn Soucie, Christine Debrico

**Others Present:** Dan Bunker, Assistant Director

The meeting was called to order at 1:00 p.m.

Policy Updating:

Jen provided a budget update, reporting that the proposed budget is under the cap at 3.98%. The proposed warrant article to repave and light the parking lot is for a scaled-back proposal of \$50,000 that replaces the upper lot paving and installs lighting just for that lot. The lower lot will be addressed at a later date, giving the town time to further improve the lot and convey ownership of the small, front section over to the library so that the future lot will not be divided between two separate lots on the tax map.

The Trustees discussed the draft for the new circulation policy. Jen read through the Primex recommendations. Lynn moved to adopt the new policy, Deb seconded. All voted in favor. The new circulation policy will go into effect on the next library open date following Jan. 1, 2026.

Public Comment: None

Two corrections were made to the minutes from the Nov. 18<sup>th</sup> meeting (adding the date to the October 28 meeting and replacing “Trustees” with “Friends” in the Friends discussion section). Lynn moved to approve the minutes as amended, Deb seconded. All voted in favor.

Treasurer’s report was reviewed. The Trustees discussed catching up on materials purchases after the temporary hold on spending in November. Lynn moved to add the treasurer’s report to the minutes, Deb seconded. All voted in favor.

Jen read the Friends of the Library report forwarded to her by Karyn Quinn. The Scottish Tea was a success, and the High Mowing seed sale will run through the month of January.

Lynn moved to accept donations, Deb seconded. All voted in favor.

Jen reminded all that the town deliberative session will be on Saturday, Jan. 31, 2026.

Meeting adjourned at 2:03 p.m.

**Next Meeting: Wednesday, January 28, 2026 at 5 p.m.**

Respectfully submitted by Jen Phillips

Approved Jan. 28, 2026