BLAISDELL MEMORIAL LIBRARY
Library of Things Policy
10.14.2026

The Blaisdell Memorial Library circulates non-traditional items to cardholders of the Blaisdell Memorial Library from our Library of Things (LOT) collection. The guidelines set forth in this policy govern access to the items in the LOT collection, as well as the responsibilities of the cardholders who interact with and borrow these items. With the exception of the guidelines outlined in this policy, circulation of and access to the LOT collection is subject to the same guidelines as set forth in the Blaisdell Memorial Library's Circulation Policy. In the case of a discrepancy between this policy and the Library's Circulation Policy, this policy will take precedence.

- Items are available for checkout to Blaisdell Memorial Library cardholders who are 18 years of age or older and have an account in good standing (no fees over $5.00 and a current account).

- LOT items may be checked out for one week with an option for up to two renewals (if no other patrons have requested the item; you must call the Library to request a renewal).

- Only one LOT item may be borrowed at a time.

Any item borrowed from the LOT is used at the sole risk of the borrower. The Library makes no guarantee as to the fitness for proper use or condition of the items. Borrowers are responsible for familiarizing themselves with and abiding by all manufacturer recommendations, warnings, instructions, and terms of use for the applicable item.

All borrowers are required to sign a LOT Borrowing Agreement, prior to taking possession of any item. By signing the LOT Borrowing Agreement, borrowers agree to be responsible for:

- Any damage, loss, or theft while the item is checked out.

- Any injury or accident to the borrower, or any other individual while the item is on temporary loan from the Library.

- The replacement cost (listed on the Borrowing Agreement) of the item itself, any accessories, manuals, and packaging if it is damaged, lost, stolen or otherwise not returned to the Blaisdell Memorial Library.

- Overdue late fees for LOT items that cost $100 or more are $5.00/day, up to a maximum of $25.00. All other LOT items are $1.00/day up to a maximum of $5.00.

All LOT items are checked out under the following conditions:

- If the item is not returned on time, the cardholder may be billed for the entire replacement cost of the item. The Library reserves the right to bill after 30 days if there are no hold requests and after 10 days if there are hold requests. This charge may be removed if the item is returned promptly. However, if the Library purchases a replacement item, the charge will not be removed, even if the original item is later returned.

- The Library is not responsible for any costs incurred or damage to personal equipment or property while borrowers use items from the LOT.

- LOT items must be returned to the Circulation Desk inside the Library.

- If only part of an item/kit is damaged, lost or stolen, please speak to a staff member at the Circulation Desk about the replacement cost for the damaged or missing portion only, if a partial replacement is possible.

- Items should be used only as directed in the included manuals.

- Borrowers should always remain aware of their surroundings while using LOT items.

- The Blaisdell Memorial Library is not responsible for any personal data left on devices. If borrowing an item that can capture images or video, the borrower is responsible for transferring any files and clearing the memory card before returning the item. (The Library has the right, but not the obligation, to review and inspect any videos, photographs, or other recordings left on the memory card , and if applicable, preserve the video/recording and report any concerns of suspected criminal or other unlawful activity to law enforcement or other appropriate authorities (e.g., DCYF, NH Attorney General's Office, FBI, ATF, CISA).)

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Library of Things Borrowing Agreement

By signing this document, you are agreeing to be bound by the Blaisdell Memorial Library - Library of Things policy and procedures.

LOT item # _____

LOT item cost _____

Patron Name (please print) _____

Patron Address _____

Patron Phone/Email _____

Patron Signature _____

Date loaned _____Staff initials loan _____

Date returned _____ Staff initials return _____